



## POSTAL BALLOT NOTICE

[Pursuant to Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014]

Dear Member(s),

**NOTICE** is hereby given that, pursuant to and in compliance with the provisions of Section 110 and other applicable provisions, if any, of the Companies Act, 2013 (the "Act"), Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014 (the "Rules"), read with the General Circular Nos. 14/2020, 17/2020, 22/2020, 33/2020, 39/2020, 10/2021, 20/2021, 2/2022 dated 8<sup>th</sup> April, 2020, 13<sup>th</sup> April, 2020, 15<sup>th</sup> June, 2020, 28<sup>th</sup> September, 2020, 31<sup>st</sup> December, 2020, 23<sup>rd</sup> June, 2021, 8<sup>th</sup> December, 2021 and 5<sup>th</sup> May, 2022 respectively issued by the Ministry of Corporate Affairs ("MCA") (hereinafter collectively referred to as "MCA Circulars") [including any statutory modification or re-enactment thereof for the time being in force], and other applicable laws and regulations, the Resolution (along with Statement pursuant to Section 102 of the Companies Act, 2013) appended below for the approval of payment remuneration to Mr. Pitambar Chowdhury, Managing Director & CEO of the Company is proposed for approval of the Shareholders of the CDSL Commodity Repository Limited ("The Company") through Postal Ballot by E-voting process ("E-voting").

### **SPECIAL BUSINESS:**

#### **Approval for payment of Managerial Remuneration to Mr. Pitambar Chowdhury, MD & CEO**

To consider and if thought fit, to pass the following resolution as a **Special Resolution**:

**"RESOLVED THAT** pursuant to provisions of Section 196,197,198 and Schedule V of the Companies Act, 2013 ("Act") and Companies (Appointment and Remuneration of Managerial Personnel) Rules 2014 ("the Rules") and any other applicable provisions of the Act and Rules made thereunder (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force of the said Act), approval of Nomination and Remuneration Committee (NRC) and Board of Directors of the Company and such other approvals, permission and sanctions of such other authorities and /or agencies as may be required in this regard and subject to provisions of Articles of Association, approval of the Shareholders of the Company be and is hereby accorded for payment of following remuneration to Mr. Pitambar Chowdhury, Managing Director and CEO on the following terms and conditions for a period of 2 years w.e.f November 1, 2022 to October 31, 2024;

| <b>Particulars</b> | <b>Annual CTC (INR)</b> |
|--------------------|-------------------------|
| Basic              | 34,94,544               |
| HRA                | 17,47,284               |
| Medical Allowance  | 6,00,000                |



## CDSL Commodity Repository Limited

|  |                  |
|--|------------------|
| Additional Allowance   | 3,26,724         |
| Gross Monthly Salary   | 5,14,046         |
| PF   | 4,19,340         |
| Yearly total   | 65,87,892        |
| LTA  | 2,33,195         |
| Gratuity   | 1,68,007         |
| <b>Total Annual Fixed Pay</b>                                    | <b>69,89,094</b> |
| <b>Maximum Performance Linked Pay (PLP) based on performance</b> | <b>25,39,683</b> |
| <b>Total CTC (Fixed Pay + PLP excluding benefits)</b>            | <b>95,28,777</b> |

Aforementioned Total Annual CTC includes Performance Linked pay (Variable Pay) which may be entitled to be received based on individuals' performance and Company's performance subject to approval of Board and the same shall not exceed 36.3378% of total fixed pay entitled for the respective financial year.

In addition to the above, he would be eligible for:-

- Company provided Car and Driver for Official / Personal use
- Petrol charges – unlimited
- Mobile phone instrument & monthly Bill reimbursement
- Residence Phone Bill & Internet charges reimbursement
- Group Mediclaim Insurance for Self, Spouse & 2 Children for 10 Lakhs
- Group Personal Accident Insurance for Self
- Annual Health Check-up for Self & Spouse
- Group Term Life Insurance for Self (Amount eligibility = twice his Annual CTC)

**“RESOLVED FURTHER THAT** the Board of Directors of the Company (including any committee thereof) in the event of no profit or inadequate profit be and is hereby authorized to approve the remuneration payable which shall be in accordance with provisions of Schedule V of the Act from time to time on recommendation of NRC within the limits as specified in Schedule V of the Act and in case of inadequacy of profits the current remuneration shall be considered as the minimum remuneration to be paid for the aforesaid period. The Board be and is hereby also authorised to exercise its discretion to grant increment every year up to 10% on the fixed CTC during the currency of tenure.

**RESOLVED FURTHER THAT** Ms. Aditi Shah, Company Secretary and Compliance officer or any Director of the Company be and are hereby severally authorized to file necessary e-forms with the Registrar of Companies, Mumbai, Ministry of Corporate Affairs and to do all such acts, deeds and things as may be necessary, expedient, or desirable in order to give effect to this resolution.”

**Regd. Office:**

A Wing, Marathon Futurex,

**By order of the**

**Board of Directors**

**For CDSL Commodity Repository Ltd.**

Regd. Office: A Wing, Marathon Futurex, 25<sup>th</sup> Floor, Mafatlal Mills Compound, N. M. Joshi Marg, Lower Parel (E) Mumbai-400013

• Phone: 91-22-2302 3333 • CIN: U74999MH2017PLC292113 • Website: [www.ccril.co.in](http://www.ccril.co.in)

Head Office: Unit No. 4B- 16 & 17, Phoenix Paragon Plaza, Phoenix Market City, LBS Marg, Kurla (W) Mumbai- 400070

• Phone: 91-22-6930 4000 • Email ID: [ccrhelpdesk@cdslindia.com](mailto:ccrhelpdesk@cdslindia.com)



## CDSL Commodity Repository Limited

25th floor, Mafatlal Mills Compound,  
NM Joshi Marg, Lower Parel (East),  
Mumbai - 400013  
Date : 7<sup>th</sup> February, 2023

Aditi Shah  
Company Secretary & Compliance Officer  
(ACS:29109)

### Notes:

1. Statement pertaining to the aforesaid resolution setting out material facts as required under section 102(1) of the Act annexed hereto.
2. Voting rights of the members shall be in proportion of shares held by them as on 7<sup>th</sup> February, 2023 (Cutoff date). Only those Members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date will be entitled to cast their votes.
3. All the documents referred to in the Notice and Explanatory Statement will be available for electronic inspection without any fee by the Members from the date of circulation of this Notice up to 31<sup>st</sup> March, 2023. Members seeking to inspect such documents can send an E-mail to [aditis@cdslindia.com](mailto:aditis@cdslindia.com).
4. Members of the Company under the category of Institutional/Corporate Shareholders are encouraged to participate for the E - voting. Corporate Shareholders intending to authorize their representatives to vote are requested to send a certified copy of the Board resolution / authorization letter to the Scrutinizer by Email at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and the same should also be uploaded on the E-voting portal of Central Depository Services (India) Limited ("CDSL").
5. In compliance with the MCA Circulars, the Postal Ballot Notice is being sent only through electronic mode to those Members whose email addresses are registered with the Company / Depositories as on 7<sup>th</sup> February, 2023 ("Cut-off date"). Members may note that the Notice of Postal Ballot is uploaded on the Company's website [www.ccril.co.in](http://www.ccril.co.in) and maybe accessed by the Members and will also be available on website of Central Depository Services (India) Limited ("CDSL") at [www.evotingindia.com](http://www.evotingindia.com). In compliance with the Act, MCA Circulars and other applicable provisions, the physical copy of Postal Ballot Notice along with Postal Ballot Form and pre-paid self-addressed business reply envelope are not being sent to the Members for this Postal Ballot and Members have been requested to communicate their assent or dissent through the e-voting system only. For this purpose, the Company has engaged the services of Central Depository Services (India) Limited (CDSL) as the Authorised Agency to provide E - voting facility.
6. The Board of Directors of the Company has appointed Shri Vatsal K. Doshi (FCS 12399 CP No. 22976), Proprietor of Vatsal & Associates, Practicing Company Secretaries, Mumbai, as the Scrutinizer for conducting Postal Ballot through E-voting process in a fair and transparent manner.
7. The Company is pleased to offer Evoting facility to all its Members to cast their votes electronically. Members are requested to read the instructions in the Notes under the section "INSTRUCTIONS FOR E-VOTING" in this Postal Ballot Notice ("Postal Ballot Notice") to cast their vote electronically.

Regd. Office: A Wing, Marathon Futurex, 25<sup>th</sup> Floor, Mafatlal Mills Compound, N. M. Joshi Marg, Lower Parel (E) Mumbai-400013

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8. The E-voting will be available during the following period after which the portal shall forthwith be blocked and shall not be available:

|                          |   |
|--------------------------|---|
| Commencement of E-voting | 9.00 AM (IST) on 2 <sup>nd</sup> March, 2023 (Thursday) |
| End of E-voting          | 5.00 PM (IST) on 31 <sup>st</sup> March, 2023 (Friday)  |

9. You are requested to peruse the proposed Resolution along with its Explanatory Statement and read the instructions and notes carefully and thereafter cast your vote through the e-voting system not later than 5.00 pm (IST) on 31<sup>st</sup> March, 2023. Once the vote is cast by the Member, the Member shall not be allowed to change it subsequently.
10. The Results will be declared on receipt of Scrutinizer's Report within 3 days of conclusion of e-voting OR on or before Monday, 3<sup>rd</sup> March, 2023. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website [www.ccril.co.in](http://www.ccril.co.in) and on the website of CDSL immediately. Subject to receipt of requisite number of votes, the resolution mentioned in the Notice shall be considered as deemed to be passed on 31<sup>st</sup> March, 2023 (Friday) i.e. last day of the e-voting period.

#### INSTRUCTION FOR E-VOTING:

- I. In compliance with the provisions of Section 108 of the Act read with Rule 20 and Rule 22 of Companies (Management and Administration) Rules, 2014, and MCA Circulars, the Shareholders are provided with the facility to cast their vote electronically through E-voting services provided by CDSL on the Resolutions set forth in this Postal Ballot Notice.
- II. Once the vote on a Resolution is cast by the Shareholders, he / she shall not be allowed to change it subsequently or cast vote again.
- A. Login method for E-voting for Individual Shareholders holding securities in Demat Mode with CDSL:

In terms of SEBI circular no. SEBI/HO/CFD/ CMD/CIR/P/2020/242 dated 9th December, 2020 on E-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their Mobile Number and E-mail IDs in their demat accounts in order to access E-voting facility.

| Type of shareholders   | Login Method  |
|--|---|
| Individual Shareholders holding securities Demat mode available to reach with CDSL | 1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and in password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or visit <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on Login icon and select New System Myeasi. |



|  |  |
|--|--|
|  | <p>2) After successful login the Easi /Easiest user will be able to see the e-Voting option for eligible companies where the e-voting is in progress as per the information provided by company. On clicking the e-voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. CDSL/ NSDL/KARVY/LINKINTIME, so that the user can visit the e-Voting service providers' website directly.</p> <p>3) If the user is not registered for Easi/Easiest, option to register is available at <a href="https://web.cdslindia.com/myeasi/Registration/EasiRegistration">https://web.cdslindia.com/myeasi/Registration/EasiRegistration</a></p> <p><b>4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.</b></p> |
|--|--|

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

| <b>Login type</b>   | <b>Helpdesk details</b>   |
|---|---|
| Individual Shareholders holding securities in Demat mode with <b>CDSL</b> | Shareholders facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 1800 22 55 33 |

## **B. Login method for E-voting for all Physical Shareholders and Shareholders other than Individual Shareholders viz. Institutions/Corporate Shareholders holding Shares in Demat Mode:**

- 1) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- 2) Click on "Shareholders/Members" module.
- 3) Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.
- 5) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier e-voting of any company, then your existing password is to be used.
- 6) If you are a first-time user follow the steps given below:



|     |   |
|-----|---|
| PAN | Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) - Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA. |
|-----|---|

7) After entering these details appropriately, click on “SUBMIT” tab.

8) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

9) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.

10) Click on the EVSN for the relevant <CDSL Commodity Repository Limited> on which you choose to vote.

11) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

12) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.

13) After selecting the resolution, you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.

14) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.

15) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.

16) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

### **C. Instructions for Non – Individual Shareholders and Custodians for E-voting:**

- 1) Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves in the “Corporates” module.
- 2) A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).



- 3) After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- 4) The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
- 5) A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- 6) Alternatively, Non-Individual shareholders are required to send the relevant Board Resolution/Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; company email id i.e. [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com), if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

### **PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL ADDRESSES ARE NOT REGISTERED WITH THE DEPOSITORIES FOR OBTAINING LOGIN CREDENTIALS FOR E-VOTING FOR THE RESOLUTIONS PROPOSED IN THIS NOTICE:**

- 1) For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, Mobile No., Email ID, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to Company/ RTA email id.
- 2) For Demat shareholders - Please update your email id & mobile no. with your respective Depository Participant (DP)
- 3) For Individual Demat shareholders – Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (FAQs) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or you can write an E-mail to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact at 1800 22 55 33.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai-400013 or send an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call on 1800 22 55 33.



## ANNEXURE TO THE NOTICE EXPLANATORY STATEMENT

(Pursuant to Section 102(1) of the Companies Act, 2013)

### Item No. 1

The Board at its 30<sup>th</sup> meeting held on 13<sup>th</sup> October, 2022 on the recommendation of Nomination and Remuneration Committee unanimously revised remuneration of Mr. Pitambar Chowdhury, Managing Director and Chief Executive Officer of the Company to Rs. **95,28,777 (Total CTC)** subject to approval of Shareholders of the Company.

Mr. Pitambar Chowdhury is B.Sc., Masters in Management (JBIMS), Certified Associate of Indian Institute of Bankers (Indian Institute of Bankers) Business Manager with 30 years of professional experience of which 19 years have been in leadership roles of a Business head/ Functional head. Have worked predominantly in Asset Management industry with brief exposures in Life Insurance & Banking industries too. Previous responsibilities include senior positions in following companies.

- i) Tata Asset Management Ltd.
- ii) Aviva Insurance Plc.
- iii) SBI Funds Management Ltd.
- iv) Unit Trust of India

Mr. Pitambar Chowdhury does not hold the position of director in any other Company.

Information as required under Schedule V of the Companies Act, 2013 is as follows:-

### General Information

|    |   |   |
|----|---|---|
| 1. | Nature of Industry  | Repository  |
| 2. | Date or expected date of commencement of commercial production  | The Company had commenced its operations on September 26, 2017. |
| 3  | In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus | Not applicable  |





|   |   |                       |                       |        |
|---|---|-----------------------|-----------------------|--------|
| 4 | Financial performance based on given indicators | <b><u>2020-21</u></b> | <b><u>2021-22</u></b> |        |
|   |   | Income                | 472.27                | 479.69 |
|   |   | Expenditure           | 416.66                | 472.43 |
| 5 | Foreign investments or collaborations, if any.  | None                  |                       |        |

### Information about the appointee

|   |   |  |
|---|---|--|
| 1 | Background details  | As provided above.   |
| 2 | Past remuneration   | Rs. 86,62,508/- <b>(Total CTC)</b>   |
| 3 | Recognition or awards   | Nil  |
| 4 | Job profile and his suitability   | <ul style="list-style-type: none"> <li>☑ Create, own and execute strategy for the Repository across Business Development, Operations and Technology</li> <li>☑ Grow the ecosystem and market share (in revenue, customers and products)</li> <li>☑ Knowledge of SCM, operations, warehousing, laws, agricultural supply chains</li> <li>☑ Knowledge of products and services offered in the commodities industry</li> <li>☑ Understanding of business and its requirements</li> <li>☑ Sales and Customer relationship management skills</li> </ul> |
| 5 | Remuneration proposed   | Rs. <b>95,28,777/- (Total CTC)</b>   |
| 6 | Comparative remuneration profile with respect to industry, size of the company, profile of the position and person (in case of expatriates the relevant details would be with respect to the country of his origin) | The remuneration proposed to be paid to Mr. Pitambar Chowdhury is at par and comparable with that being paid to professionals holding similar position and experience, as prevailing in the industry, and is commensurate with his qualification, experience, past remuneration and his job responsibility.  |
| 7 | Pecuniary relationship directly or indirectly with the company, or relationship with the managerial personnel or with other directors, Key managerial personnel if  | <p>None.</p> <p>Mr. Pitambar Chowdhury does not hold any shares of the Company.</p>  |



## Other information

|   |   |  |
|---|---|--|
| 1 | Reasons of no profits or inadequate profits                       | The company has been operating in a relatively small fraction of the operating turf compared to what was envisioned at the time of its formation. This is mainly owing to a very slow pace of progress in expansion of the universe of registered-warehouses and approved-commodities. Further, slow pace in amending the laws & regulations to enable more effective functioning of the regulator (WDRA) has also hampered development of the market. Hopefully, as things stand, we are at the cusp of change and the operating environment will improve a great deal going forward. |
| 2 | Steps taken or proposed to be taken for improvement               | <ol style="list-style-type: none"><li>Active engagement with the Regulator (WDRA) &amp; concerned Ministries in the Government of India to catalyze change.</li><li>Connect with all market participants – warehouses, banks, traders, depositors etc. – for expansion of business.</li><li>Diversify revenue-stream beyond the traditional exchange-business to aggressively increase market-share in the non-exchange segment.</li><li>Build and train a strong team across functions to be able to exploit existing and emerging opportunities.</li></ol>                           |
| 3 | Expected increase in productivity and profits in measurable terms | The company seeks to progressively cover higher share of operating costs from operating revenues, in the run-up to generating operating profits within a couple of years.  |

None of the Directors, Key Managerial Personnel, except Mr. Pitambar Chowdhury, of the Company and their relatives are in any way concerned or interested in the passing of the resolution at Item No. 1 relating to his appointment and remuneration.

This explanatory statement may also be read and treated as disclosure in compliance with the requirements of Section 190 of the Companies Act, 2013.

### Regd. Office:

A Wing, Marathon Futurex,  
25th floor, Mafatlal Mills Compound,  
NM Joshi Marg, Lower Parel (East),  
Mumbai - 400013  
Date : 7<sup>th</sup> February, 2023

### By order of the

### Board of Directors

**For CDSL Commodity Repository Ltd.**

Aditi Shah

Company Secretary & Compliance Officer  
(ACS:29109)